

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
AUGUST 15, 2018**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 15, 2018, at 8:18 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Kate Denney  
Lisa Esler  
Catherine Hilferty  
M. Colleen Powell  
Bernie Seasock  
Georgia Stone  
Leon Armour

**School Directors Absent:**

Dawn Jones  
Kevin Tinsley

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Tracy Marshall, Business Administrator  
Sean Lilly, Director of Human Resources

**MOTION FOR WAIVER OF FORMALITIES**

A motion was made by Mrs. Denney and seconded by Mrs. Powell to waive formalities.

Voting Aye: All  
Voting No: None

## **PUBLIC COMMENTS**

### **PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## **PUBLIC COMMENTS**

None

## **ITEMS FOR BOARD ACTION**

### **3.01 Personnel – Professional**

#### **(1) Extra Pay – Extended Employment**

##### **(a) IEP Writing**

**Budget Code: 10-1241-123-000-00-00-00-000**

John Moletteri 11.5 Hours

##### **(b) Sun Valley Science Curriculum Writing**

**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Date	Hours
Bondanza, Adria	7/25/18	5.0
Bowman, Cole	7/30/18	5.0
Nicholas, Justin	7/25/18	5.0
Phelps, Kathleen	8/9/18	2.5
Sikich, Chris	8/9/18	2.5
Total		25.00

##### **(c) Northley PBIS Committee Meeting**

**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Date	Hours
Freeman, Cherie	8/6/18	6
Miller, Colleen	8/6/18	6
Mingey, Susan	8/6/18	6
Prosper, Kristin	8/6/18	6
Sayre, Nicole	8/6/18	6
Verna, Christen	8/6/18	6
Total		36.00

##### **(d) Northley ILT Committee Meeting**

**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Date	Hours
DiMichele, Kathleen	8/8/18	4
Gallagher, Katherine	8/8/18	4
Pasceri, Lisa	8/8/18	4
Ragan, Gina	8/8/18	4
Zimmerman, Marnie	8/8/18	4
Total		20.00

**ITEMS FOR BOARD ACTION - Continued****(e) Northley Team Leader Meeting****Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Date	Hours
Flanagan, Megan	8/7/18	4
Gallagher, Katherine	8/7/18	4
Genovese, Gail	8/7/18	4
Kaufhold, Kraig	8/7/18	4
Matys, Jacqueline	8/7/18	4
Morales, Kelly	8/7/18	4
Prosper, Kristin	8/7/18	4
Ragan, Gina	8/7/18	4
Siegel, Kevin	8/7/18	4
Total		36.00

**(f) Northley 1 Book / 1 School Meeting****Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Date	Hours
Kenney, Erin	7/26/18	4
Pasceri, Lisa	7/26/18	4
Ritz, Michelle	7/26/18	4
Ventura, Christa	7/26/18	4
Zimmerman, Marnie	7/26/18	4
Total		24.00

**(g) SVHS Keystone Test Proctoring, 7/30/18 – 8/2/18****Budget Code: 10-1110-123-000-30-80-00-000**

Teacher	Hours
D'Alonzo, Lou	9
Hill, Dan	3
Moletteri, John	3
Simpkins, Casey	6
Total	21.00

**(h) SVHS Summer Guidance Hours, 7/23/18 – 8/6/18****Budget Code: 10-1110-123-000-30-00-00-000**

Hartwell, Bill 16 Hours

**(i) Northley Science New Curriculum Inventory and Distribution****Budget Code: 10-2260-123-000-30-00-00-000**

Armbruster, Nicole 2.0 Hours

**(j) SVHS Careers Course Curriculum Writing****Budget Code: 10-2260-123-000-30-00-00-000**

Burns, Allison 4.0 Hours

## **ITEMS FOR BOARD ACTION - Continued**

### **(k) ALEK Training**

Wooleyhan, Jessica

1.0 Hour

### **(2) Appointment**

#### **(a) Patrick O'Brien, Long-term substitute, effective 8/21/18 through 6/17/19**

##### **Education**

The Pennsylvania State University

BS, Secondary Education

Cabrini University

MA, Curriculum, Instruction and Assessment

##### **Professional Experience**

St. Dorothy Catholic School

Mother Teresa Regional Catholic School

##### **Cert/Assign**

English 7-12, Communications 7-12

Sun Valley – English

##### **Salary**

M/1 \$52,355

##### **Rationale**

New Position

#### **(b) Emily Willow, Temporary Professional Employee, effective 8/21/18 pending pre-employment paperwork**

##### **Education**

Kutztown University

BS, Art Education

##### **Professional Experience**

Substitute Teaching Services

Downingtown Area School District

Prince George's County Schools

##### **Cert/Assign**

Art PK-12

Sun Valley – Art

##### **Salary**

B/1 \$49,900

##### **Rationale**

L. Grazel, Resignation

#### **(c) Jillian Foster, Temporary Professional Employee, effective 8/29/18 pending pre-employment paperwork**

##### **Education**

King's College

BA, Education

West Chester University

MA, Counselor Education

##### **Professional Experience**

Penn-Delco School District

Ridley School District

Wallingford-Swarthmore School District

##### **Cert/Assign**

Elementary & Secondary School

Counselor, Elementary K-6,

Special Education PK-8

Sun Valley – Guidance Counselor

##### **Salary**

M/2 \$52,855

##### **Rationale**

D. Litterelle, Resignation

#### **(d) Danielle Seaman, Temporary Professional Employee, effective on or before 10/12/18 pending pre-employment paperwork**

##### **Education**

York College

BS, Education

Indiana University of Pennsylvania

BA, English

##### **Professional Experience**

Child Guidance Resource Centers

##### **Cert/Assign**

Special Education K-6, Elementary

K-6

Parkside – Special Education

##### **Salary**

B/2 \$50,255

##### **Rationale**

T. Bennett, Resignation

## **ITEMS FOR BOARD ACTION - Continued**

- (e) S. Ryan Coughlin, Supervisor of Secondary Curriculum and Instruction, effective on or before October 4, 2018 pending receipt of pre-employment paperwork, at a starting salary of \$115,184.

**(f) Summer Enrichment Professional Staff @ \$33.75/hour, 6/25/18 – 8/23/18**

Armbruster, Nicole  
Kelly, Colleen  
Matys, Jackie

**(3) Resignation**

- (a) Thomas Bennett, Special Education Teacher at Parkside Elementary, effective on or before 9/20/18.  
(b) Danielle Pellegrini, long-term substitute Guidance Counselor at Northley, effective on or before 9/24/18.  
(c) Lauri Watkins, 2<sup>nd</sup> grade Teacher at Aston Elementary, effective 7/28/18.  
(d) Nicholas Pignataro, Music Teacher at Pennell and Parkside, effective on or before 9/28/18.  
(e) Antoinette Talone, Special Education Teacher at Sun Valley, effective on or before 10/12/18.

**(4) Voluntary Transfer**

- (a) Karen Scharrer from Special Education Teacher at Northley to Special Education Liaison effective 8/29/18.  
(b) Adrienne Dever from 3<sup>rd</sup> Grade Teacher at Coebourn to EL Teacher District Wide effective 8/29/18.  
(c) Gabrielle Mack from Long-term substitute 1<sup>st</sup> Grade Teacher at Pennell to 2<sup>nd</sup> Grade Teacher at Aston effective 8/29/18.

**(5) Change of Status**

- (a) Danielle Clark from 2<sup>nd</sup> Grade Teacher at Parkside to Elementary Curriculum Instructional Coach for the 2018/2019 school year.

**(6) Leave of Absence**

- (a) Christen Verna, Special Education Teacher at Northley, FMLA from 10/16/18 through 12/21/18.  
(b) Julie Wilen, Special Education Teacher at Northley, FMLA from 10/15/18 through 1/17/19 and child rearing leave from 1/18/19 through 6/17/19.

**(7) Extra Duty Pay Assignments for the 18/19 School Year**

**Rescissions:**

**Sun Valley Athletics**

Jeffrey Boyda	Boys 9 <sup>th</sup> Gr. Asst. Baseball	9 Units @ \$291	\$2,619.
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**Sun Valley Non-Athletics**

Nicholas Pignataro	Musical Music Director	4.5 Units @ \$291	\$1,309.50
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**Elementary Non-Athletics**

Nicholas Pignataro	Band (2 elementary schools)	10 Units @ \$291	\$2,910.
Danielle Clark	Lead Teacher at Parkside	6 Units @ \$291	\$1,746.
Danielle Clark	Safety Patrol at Parkside	5 Units @ \$291	\$1,455.

## **ITEMS FOR BOARD ACTION - Continued**

### **Appointments:**

#### **Sun Valley Athletics**

Alexandra Jacobs	Girls Asst. Soccer	10 Units @ \$276	\$2,760.
Shaelynn Risley	Girls Asst. Field Hockey	10 Units @ \$276	\$2,760.
Maxwell Rowley	9 <sup>th</sup> Gr. Asst. Football	8 Units @ \$276	\$2,208.
Antonio Gibson	Boys Head Lacrosse	15 Units @ \$276	\$4,140.

#### **Sun Valley Non-Athletics**

Kayla McCaney	Band Assistant	5 Units @ \$291	\$1,455.
Darren Hazlett	Musical Music Director	4.5 Units @ \$276	\$1,242.

#### **Northley Athletics**

Evan Marabella	Boys 7 <sup>th</sup> Gr. Soccer	7 Units @ \$276	\$1,932.
Evan Marabella	Boys 7 <sup>th</sup> Gr. Wrestling	10 Units @ \$276	\$2,760.

## **3.02 Personnel – Classified**

### **(1) Appointment**

- (a) Diana Dur, substitute Health Room Licensed Assistant @ \$21.06/hour, on call as needed, no benefits, effective 8/16/18.
- (b) Christopher Doyle, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 9/4/18.

### **(2) Change of Status**

- (a) Kristie Ellis from Clerical Assistant at Northley to Library Assistant at Northley, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/18.
- (b) Brittany Miles from Playground/Café Assistant at Parkside to Paraprofessional (A2, HQ) at Coebourn @ \$12.80/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/18.
- (c) Melissa Powell from Playground/Café Assistant at Aston to Paraprofessional (A2, HQ) at Aston @ \$12.80/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/18.
- (d) Christine Villa from substitute Assistant to Clerical Assistant (A3, step 1) at Northley @ \$11.46/hour, up to 28.75 hours/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/18.
- (e) Charron Verica from Confidential Secretary to the Director of Teaching and Learning to Administrative Assistant to the Superintendent @ \$57,000/annually effective 8/20/18.

## **ITEMS FOR BOARD ACTION - Continued**

### **(3) Resignation**

- (a) Eileen Neuman, Paraprofessional at Pennell Elementary, effective 7/30/18.
- (b) Kimberly Palagruto, Playground/Café Assistant at Coebourn, effective 8/1/18.
- (c) Brittany LaFazia, substitute Assistant, effective 8/15/18.
- (d) Tori Marino, substitute Assistant, effective 8/15/18.
- (e) Leigh Miller, substitute Assistant, effective 8/15/18.
- (f) Nadine Scheivert, substitute Assistant, effective 8/15/18.
- (g) Layanue Zoryeah, substitute Assistant, effective 8/15/18.
- (h) Mark Eckler, substitute Bus Driver, effective 8/15/18.
- (i) Amanda Gregg, substitute Bus Aide, effective 8/15/18.
- (j) James McGarvey, substitute Bus Driver, effective 8/15/18.
- (k) Rachel O'Brien, substitute Bus Driver, effective 8/15/18.
- (l) Gordon D. Pippin, substitute Bus Driver, effective 8/15/18.
- (m) Lauren Williamson, substitute Bus Aide, effective 8/15/18.
- (n) Shawn Kilpatrick, substitute Custodian, effective 8/15/18.
- (o) Kurt Lane, substitute Custodian, effective 8/15/18.

**References: Penn-Delco Budget 2017-2018 and 2018 - 2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Denney and seconded by Ms. Powell, the above motions was unanimously approved.

Voting Aye: All

Voting No: None

### **3.03 Special Education Agreements**

**3.03.01 MOTION:** To approve the agreement with GAMUT as presented.

**3.03.02 MOTION:** To approve the agreement with Child Guidance Resource Centers as presented.

**3.03.03 MOTION:** To approve the agreement with Elwyn for Student #24764 as presented.

**3.03.04 MOTION:** To approve the agreements (#1 and #2) with Devereux for Student #23549 as presented.

### **3.04 Food Service Exemption**

**MOTION:** To approve the exemptions from the school meal whole grain-rich requirement on select items as presented.

### **3.05 Change Orders**

**MOTION:** To approve CO 01 for Access Security Corporation for Ethernet Extenders at Sun Valley High School for an amount not to exceed \$1,250, as presented.

### **3.06 Penn-Delco Bus Routes 2018 – 2019**

**MOTION:** To approve the proposed bus routes and bus stops for the 2018 – 2019 school year as presented.



## **ITEMS FOR BOARD ACTION - Continued**

### **3.07 Transportation Software**

**MOTION:** to approve the agreement with Tyler Technologies to provide Versatrans Onscreen and e-Link software as presented, subject to solicitor review

### **3.08 School Psychologist**

**MOTION:** To create one school psychologist position to accommodate increased testing, caseloads, and meet other organizational needs. The position shall be part of the PDSD Act 93 employee group.

### **3.09 Approval of Revised Curriculum**

**MOTION:** To approve the following revised curriculum as presented:

- High School Science – Honors Biology, General Biology, Zoology, Honors Physics, General Physics
- Language Arts – Careers

### **3.10 Adoption of Textbooks**

**MOTION:** To approve the adoption of new textbooks as presented.

<b>Textbook Name</b>	<b>Applicable Course</b>
<i>Miller Biology</i>	Freshman General Science
<i>Fountas and Pinnell</i>	Classroom K-3

### **3.11 PlanCon Part J**

**MOTION:** to accept the PDE review and approval of PlanCon Part J, Project Accounting Based on Final Costs for:

- Project #3765 Northley Middle School Additions/Alterations
- Project #3762 Coebourn Elementary School New Construction

### **3.12 Special Education .5 Long-term Substitute**

**MOTION:** To approve the creation of a .5 Special Education Teaching position for the 2018-2019 school year.

### **3.13 Final Payment**

**MOTION:** to approve the final payment for the Pennell Elementary paving project to A.F. Damon Inc. for \$167,300.

### **3.14 Software Contract**

**MOTION:** to approve the purchase of Go Guardian software through CDW Government Co-Stars contract 006-064 as presented.

### **3.15 District School Safety and Security Officer**

Motion: In accordance with ACT 44 of 2018 which requires each school district to designate a school administrator to oversees safety and security planning and initiatives, the Penn-Delco School District Board of Directors appoints Eric Kuminka as the School District Safety and Security Officer.

Following a motion by Mrs. Powell and seconded by Mrs. Esler, motions 3.03 – 3.15 were unanimously approved.

Voting Aye: All

Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

President Armour, SRO office has been designated at both Sun Valley and Northley. They will be introduced to the staff during the opening day events.

**ADJOURNMENT**

Following a motion by Mrs. Powell and seconded by Mrs. Denney, the Board adjourned by unanimous consent at 8:25 p.m.

Respectfully Submitted,



Tracy A. Marshall  
Board Secretary

Next Meetings:            Wednesday, August 22, 2018 – Business Meeting – Service Center - 7:30PM